

**South Delta Baptist Church
Members Annual Business Meeting**

Date: Tuesday, November 27th, 2018

Time: 7:00PM

Location: SDBC Chapel

Agenda

Opening Prayer

Corporate Worship

Appointment of Moderator

Call to Order

1. Approval of Agenda - Moderator
2. Approval of Minutes: 2018 AGM
3. Elder's Update - Peter Grierson
4. Lead Pastor's Report - Paul Park
5. Financial Update - Peter Grierson / Paul Park
6. 2019 Budget Summary - Peter Grierson / Paul Park
7. Motion: Approval of 2019 Budget
8. Adjournment

Time of Corporate Prayer

**SOUTH DELTA BAPTIST CHURCH
ANNUAL GENERAL MEETING
Tuesday, April 24, 2018
7:00PM in Fellowship Hall**

Draft Minutes - SDBC 2018 Annual General Meeting

Tuesday, April 24, 2018 at 7:00 pm - SDBC Chapel Room

Ken Wright, the Moderator, called the meeting to order at 7:00 pm with the establishing of a quorum.

Membership - 469

Required for a quorum - 47(10%).

Members present - 88

Worship - Gatlin

Gatlin and his team led us through three worship songs to begin our time together.

Appointment of Scrutineers

Janet Boivin, Steve Whitelaw, Linda Whitelaw, and June Haley were appointed as Scrutineers.

Approval of Agenda - Ken Wright

MOTION: Moved by Peter Grierson and seconded by Bill Gibson that the Agenda be approved as amended with the "New Business" item added (Item #11). CARRIED.

Approval of Minutes

MOTION: Moved by Ken that the minutes from the Nov 28, 2018 Annual Business Meeting be approved as presented. Approved by General Consensus. CARRIED.

Report of the Nominating Committee - Greg Hislop Election of Elder:

It is the recommendation of the Nominating Committee that Dale Leschert be approved as an Elder. Moved by Greg Hislop.

Election by ballot. The 75% requirement was met (82/88 - 93%). CARRIED.

MOTION: Moved Kelly Krahn and seconded by Peter Grierson that the ballots be destroyed. CARRIED.

Election of Moderator:

It is the recommendation of the Nominating Committee that Ken Wright be approved as Church Moderator

Moved by Wayne Connorton. CARRIED.

Election of Nominating Committee:

Nominations from Committee: Joyce Tait, Wayne Connorton, Laura Weatherly, Donna van Dop.

Ken asked for further nominations from the floor. There were none. All acclaimed. It was noted that Don Tuck and June Haley were stepping down.

Audit Committee Report - Garry Horwood

MOTION: Moved by Garry and seconded by Gerard that we accept the Audit as prepared by Cran and Company. CARRIED.

MOTION: Moved by Garry and seconded by Phil Cox that we approve Cran and Company as the Auditor for the year 2018. CARRIED.

YTD Financial Report - Peter Grierson Report received as presented.

Elder Board Report - Peter Grierson Report received as presented.

Peter welcomed Dale Leschert to the Board and acknowledged Chris Campbell's service. Peter also indicated that God was at work during the process of calling Paul to be our Lead Pastor.

Prayer has been a focus at Board meetings.

Particular attention has been given to inviting Ministry Leaders to hear from them.

Lead Pastor Report - Paul Park Report received as presented.

Paul thanked Rick for his faithful service and announced his upcoming sabbatical.

Prayer was made on Rick's behalf.

Paul laid out a forward looking vision for SDBC.

New Business

(This item added as an amendment to the Agenda) None.

Motion to adjourn - Ken Wright adjourned the meeting at 9:03 pm. A time of prayer ensued to conclude the evening.

Dear SDBC members:

We are excited to bring before you the financial reports for this year and proposed budget for 2019. As our team worked on this packet, we realized that God proves to be faithful yet again, and that His mercies are truly special to us. As we plan for the coming year, we remain excited for what God has in store for us and how He will use our church to bring His kingdom to our community.

If you read the October 2018 Executive Report in this packet (p.5), you will notice that as of October 31st, the total YTD revenue is **\$950,177**, which is an increase of \$63,870 compared to last year. We are seeing the impact of the Giving Campaign that we launched on June 24th. I am thankful for God's provision and I ask you to join me in giving thanks to God who always provides what we need. I also urge you to continue to pray for our finances as we head into the final weeks of the year.

Furthermore, you will notice that the October 31st YTD has us sitting at **\$76,282** in the red, which is \$18,488 more in the red than last year. However, we paid our liability and property insurance (approximately \$28K) in October this year as opposed to November last year. So, if you factor in the \$28K for the insurance, you will see that we're approximately \$10K ahead of where we were financially last year at this point. This is encouraging, but at the same time, it also means that we will need to rely on healthy giving in November and December again in order to end the year well.

We received close to \$314K in November and December last year, and just over \$252K in November and December of 2016. I hope this gives you some context of our giving patterns.

In the Proposed 2019 Budget in this packet (p.7), you will notice that we're projecting a total revenue of **\$1,276,660** for 2019. We believe this is a reasonable projection based on our previous years of giving. In 2017, we received just over \$1.2M in total revenue, and we're projected to be closer to \$1.3M this year. We're also projecting to have higher revenue from First Steps Preschool than previous years because of healthy enrollment. At the same time, we recognize that the Giving Campaign had a significant impact on our giving this year, so we believe projecting a \$1.27M revenue next year is quite reasonable.

When we launched our Giving Campaign in June, we promised that the staff will seek efficiency in our expenses. Due to some of the changes we implemented earlier this year, and some more changes we're proposing for next year, we're projecting a much lower figure for total expenses in 2019. Compared to 2018, we're proposing a **\$248,242** decrease in total expenses.

Please note that we have not been able to spend to our budgeted expenses because we were always behind budget by a significant amount. The decreases in expenses look more dramatic than it actually is because of this reality. The Proposed Budget for

2019 is a realistic projection of revenue and expenses—what we can reasonably expect next year.

Some of you may be wondering about the “SouthPointe Deferred Revenue” in the Revenue section of the budget (p.7). In 2013, we entered into an agreement with SouthPointe Academy at which point we received \$230,000 in prepayment. This parking lot lease agreement is effective until December 31, 2022. So, even though we must record it as revenue each year (\$23,000/year for ten years), we actually do not see it in our cash flow because we have received it all in 2013.

If you look at the “Projected Shortfall” for 2019 (p.12), you will notice that we’re projecting a surplus of \$22K. However, because of our parking lot lease agreement with SouthPointe Academy and the deferred revenue from the agreement, the proposed budget for 2019 is basically a break-even budget.

I hope this gives you a better understanding of our finances and the proposed budget for 2019. I look forward to celebrating what God is doing and what He will continue to do through us as we gather for the Business Meeting on November 27th.

Your partner in His work,

Paul Park
Lead Pastor

**SOUTH DELTA BAPTIST CHURCH
OCTOBER 2018 EXECUTIVE REPORT**

	MONTH ACTUAL	MONTHLY BUDGET	PREVIOUS YEAR MONTH ACTUAL	Variance\$	Variance%		YTD ACTUAL	YTD BUDGET	PREVIOUS YTD ACTUAL	Variance\$	Variance%
RECEIPTS											
Tithes & Offerings	77,984.07	114,166.66	82,779.64	-36,182.59	-32%		831,698.56	1,141,666.60	795,189.46	-309,968.04	-27%
Facility Use Revenue	700.00	4,583.33	1,392.24	-3,883.33	-85%		49,011.14	45,833.30	30,316.98	3,177.84	7%
Interest Income	69.20	133.33	67.41	-64.13	-48%		1,572.03	1,333.30	1,278.98	238.73	18%
Southpointe Parking Lease	1,916.67	1,916.67	1,916.67	0.00	0%		19,166.70	19,166.68	19,166.70	0.02	0%
First Steps Revenue	6,950.00	6,800.00	5,290.00	150.00			48,729.00	54,400.00	40,355.00	-5,671.00	-10%
Net Receipts	87,619.94	127,599.99	91,445.96	-39,980.05	-31%		950,177.43	1,262,399.88	886,307.12	-312,222.45	-25%
TOTAL REVENUE	87,619.94	127,599.99	91,445.96	-39,980.05	-31%		950,177.43	1,262,399.88	886,307.12	-312,222.45	-25%

EXPENSE

Total Payroll Expense	59,717.00	75,349.89	60,405.15	-15,632.89	-21%		657,888.47	753,498.90	605,227.59	-95,610.43	-13%
Total Pastoral Care & Leadership Dev.	4,010.83	1,883.31	460.09	2,127.52	113%		13,933.86	18,833.10	17,078.57	-4,899.24	-26%
Total Worship Arts	327.77	1,249.97	-	-922.20	-74%		8,231.54	12,499.70	9,395.38	-4,268.16	-34%
Total Communications	735.22	3,374.98	915.58	-2,639.76	-78%		8,899.62	33,749.80	7,953.88	-24,850.18	-74%
Total Family Ministries	601.00	887.48	4,460.00	-286.48	-32%		4,453.69	8,874.80	1,293.77	-4,421.11	-50%
Total Adult Ministries	-1,861.60	999.97	80.76	-2,861.57	-286%		-2,345.53	10,999.70	-2,901.60	-13,345.23	-121%
Total Youth & Young Adults	6.88	958.31	120.00	-951.43	-99%		6,765.49	9,583.10	5,551.45	-2,817.61	-29%
Total Catering & Hospitality	1,316.78	1,458.33	621.46	-141.55	-10%		4,687.39	14,583.30	9,679.62	-9,895.91	-68%
Total Missions	9,636.68	10,391.65	9,641.68	-754.97	-7%		97,471.95	103,916.50	97,547.49	-6,444.55	-6%
Total Administrative Expenses	7,891.61	4,079.13	4,628.92	3,812.48	93%		51,989.63	48,791.30	43,982.46	3,198.33	7%
Total Building Replacement Fund	0.00	2,541.66	1,773.49	-2,541.66	-100%		8,263.74	25,416.60	19,497.56	-17,152.86	-67%
Total FEBPAC Partnership 2016	0.00	3,132.83	826.23	-3,132.83	-100%		11,135.77	31,328.30	9,083.47	-20,192.53	-64%
Total Property & Maintenance	34,329.98	12,499.98	5,048.45	21,830.00	175%		104,960.03	124,999.80	80,256.37	-20,039.77	-16%
Total Pre-School	5,496.13	6,553.55	5,362.34	-1,057.42	-16%		50,123.95	55,078.70	40,455.20	-4,954.75	-9%
TOTAL EXPENSE	122,208.28	125,361.04	94,344.15	-3,152.76	-3%		1,026,459.60	1,252,153.60	944,101.21	-225,694.00	-18%
NET INCOME	-34,588.34	2,238.95	-2,898.19	-36,827.29	-1645%		-76,282.17	10,246.28	-57,794.09	-86,528.45	-844%

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2019 SDBC BUDGET SUMMARY

	Approved Budget 2018	Change from 2018 Budget	Budget 2019
REVENUES			
Tithes & Offerings	\$1,370,000	-\$231,600	\$1,138,400
Facility Use Revenue	\$55,000	-\$10,000	\$45,000
Interest Income	\$1,600	\$0	\$1,600
First Steps Revenue	\$68,000	\$660	\$68,660
SouthPointe Deferred Revenue	\$0	\$23,000	\$23,000
Total	\$1,494,600	-\$217,940	\$1,276,660

INVESTMENT IN MINISTRY ACTIVITIES			
Pastoral Care & Leadership Development	\$22,600	-\$1,200	\$21,400
Worship Arts	\$15,000	-\$5,700	\$9,300
Communications	\$40,500	-\$27,000	\$13,500
Family Ministries	\$9,650	\$4,850	\$14,500
Adult Ministries	\$6,000	-\$1,600	\$4,400
Compassion Ministries	\$8,000	-\$7,000	\$1,000
Young Adults	\$1,500	-\$750	\$750
Youth	\$9,000	-\$2,500	\$6,500
Catering & Hospitality	\$17,500	-\$5,000	\$12,500
Missions	\$124,700	-\$21,613	\$103,087
Administration	\$57,950	-\$2,350	\$55,600
Facilities Care & Maintenance	\$150,000	-\$4,500	\$145,500
Building Replacement	\$30,500	-\$20,500	\$10,000
Salaries & Benefits	\$904,199	-\$127,126	\$777,073
FEBPAC 2016	\$37,594	-\$22,594	\$15,000
First Steps Preschool	\$68,186	-\$3,659	\$64,527
TOTAL INVESTMENT	\$1,502,879	-\$248,242	\$1,254,637

2019 SDBC BUDGET DETAIL

Description	Account	Approved Budget 2017	Approved Budget 2018	Change from 2018 Budget	Budget 2019
Revenues					
Tithes & Offerings	4020	\$1,256,709	\$1,370,000	-\$231,600	\$1,138,400
Facility Use Revenue	4025	\$50,000	\$55,000	-\$10,000	\$45,000
Interest Income	4030	\$1,600	\$1,600	\$0	\$1,600
First Steps Revenue	4110	\$65,120	\$68,000	\$660	\$68,660
SouthPointe Deferred Revenue	4130	\$0	\$0	\$23,000	\$23,000
Total		\$1,373,429	\$1,494,600	-\$217,940	\$1,276,660
Pastoral Care & Leadership Development					
Leadership Development	5110	\$12,000	\$12,000	\$0	\$12,000
Personal Development & Ed.	5120	\$700	\$0	\$2,000	\$2,000
Congregational Development & Ed.	5125	\$0	\$0	\$5,000	\$5,000
Pastoral Care Expenses	5130	\$500	\$500	\$0	\$500
Pulpit Supply & Honoraria	5140	\$600	\$600	\$300	\$900
Sponsorship Fund	5150	\$4,000	\$4,000	-\$4,000	\$0
Funerals	5155	\$500	\$1,000	-\$1,000	\$0
Subscriptions & Books	5160	\$500	\$1,000	\$0	\$1,000
Search Committee Expenses	5170	\$3,000	\$1,500	-\$1,500	\$0
Transitional Senior Pastor Search	5172	\$10,000	\$0	\$0	\$0
Family Life & Counselling	5180	\$2,000	\$2,000	-\$2,000	\$0
Total		\$33,800	\$22,600	-\$1,200	\$21,400
Worship Arts					
Honoraria	5220	\$6,000	\$1,000	-\$1,000	\$0
Special Events	5230	\$4,000	\$4,000	-\$1,000	\$3,000
Ordinances	5235	\$500	\$500	\$0	\$500
Worship Atmosphere	5240	\$2,000	\$2,000	-\$1,500	\$500
Music, Subscriptions & Books	5245	\$2,000	\$2,000	-\$700	\$1,300
Multimedia/Video (moved to Communications)	5262	\$1,500	moved to Communications		
Sound	5265	\$500	\$3,000	\$0	\$3,000
Lighting	5266	\$500	\$2,500	-\$1,500	\$1,000
Total		\$17,000	\$15,000	-\$5,700	\$9,300
Communications					
External Communications	5282	\$20,000	\$20,000	-\$14,000	\$6,000
Printing	5283	\$1,000	\$1,000	-\$1,000	\$0
Misc & Software	5285	\$500	\$500	\$0	\$500
Multimedia/Video (moved from Worship Arts)	5287		\$15,000	-\$11,000	\$4,000
Website Maintenance & Development	5288	\$4,000	\$4,000	-\$1,000	\$3,000
Total		\$25,500	\$40,500	-\$27,000	\$13,500

Description	Account	Approved Budget 2017	Approved Budget 2018	Change from 2018 Budget	Budget 2019
Family Ministries					
Sunday Morning	5305	\$3,000	\$3,000	-\$1,000	\$2,000
Choir	5310	\$200	\$0	\$0	\$0
Kid's Camp	5320	\$1,000	\$1,000	-\$1,000	\$0
Outreach / Special Events	5325	\$1,000	\$1,000	\$1,000	\$2,000
Resource Centre	5330	\$300	\$500	\$0	\$500
Children's Ministries General	5335	\$1,000	\$1,000	-\$500	\$500
Hospitality and gifts	5337	\$150	\$150	\$150	\$300
Young Family Ministry	5185	\$3,000	\$3,000	\$6,200	\$9,200
Marriage Ministry (moved to Adult Ministries)	5175	\$1,000	moved to Adult Ministries		
Total		\$10,650	\$9,650	\$4,850	\$14,500
Adult Ministries					
Women's Ministries	5375	\$500	\$500	\$0	\$500
Men's Ministries	5377	\$500	\$500	\$0	\$500
Community Groups	5380	\$2,000	\$2,000	-\$1,500	\$500
Freedom Session	5382	\$0	\$1,000	\$0	\$1,000
Senior Scene	5390	\$0	\$1,000	-\$100	\$900
Pickleball	5396	\$0	\$0	\$0	\$0
Marriage Ministry (moved from Family Ministries)	TBD		\$1,000	\$0	\$1,000
Total		\$3,000	\$6,000	-\$1,600	\$4,400
Compassion Ministries					
Stephen Ministry	5360	\$500	\$6,500	-\$6,000	\$500
KinVillage	5362	\$500	\$1,500	-\$1,000	\$500
Total		\$1,000	\$8,000	-\$7,000	\$1,000
Young Adults					
Young Adults - Program	5420	\$500	\$500	\$0	\$500
Young Adults - Leadership	5421	\$250	\$1,000	-\$750	\$250
Total		\$750	\$1,500	-\$750	\$750
Youth					
Preteen - Program	5405	\$1,500	\$1,500	\$0	\$1,500
Preteen - Leadership	5406	\$1,000	\$1,000	-\$500	\$500
Youth - Program	5410	\$4,000	\$4,000	\$0	\$4,000
Youth - Leadership	5411	\$2,500	\$2,500	-\$1,000	\$1,500
Pop & Shuga Shack	5425	\$0	\$0	-\$1,000	-\$1,000
Transportation (moved to Administration for 2019)	5442				
Total		\$9,000	\$9,000	-\$2,500	\$6,500

Description	Account	Approved Budget 2017	Approved Budget 2018	Change from 2018 Budget	Budget 2019
Catering & Hospitality					
Hospitality & Fellowship	5455	\$7,000	\$7,000	\$0	\$7,000
Outreach Functions	5460	\$1,500	\$6,000	-\$2,500	\$3,500
Sunday Lunches	5462	\$0	\$1,500	-\$1,500	\$0
Pantry Supplies	5465	\$1,000	\$3,000	-\$1,000	\$2,000
Total		\$9,500	\$17,500	-\$5,000	\$12,500
Missions					
Fellowship	5505	\$8,000	\$8,000	-\$941	\$7,059
Global	5515	\$69,000	\$69,000	-\$8,119	\$60,881
First Nations	5525	\$29,500	\$29,500	-\$3,471	\$26,029
Local Missions	5555	\$10,800	\$10,800	-\$2,682	\$8,118
Short Term	5560	\$4,400	\$4,400	-\$4,400	\$0
TCC Ministry	5577	\$0	\$3,000	-\$2,000	\$1,000
Mission Luncheons	5590	\$0	\$0	\$0	\$0
Missionfest	5595	\$0	\$0	\$0	\$0
Total		\$121,700	\$124,700	-\$21,613	\$103,087
Administration					
Accounting, Audit, & Legal	5610	\$8,000	\$8,000	\$1,000	\$9,000
Administration Expense	5615	\$5,500	\$5,500	\$6,000	\$11,500
Office Equipment & Furniture	5620	\$3,000	\$3,000	\$3,500	\$6,500
Office Expenses	5630	\$11,000	\$11,000	-\$1,000	\$10,000
Courier & Postage	5640	\$1,250	\$1,250	-\$650	\$600
Interest & Bank Charges	5660	\$7,000	\$7,000	\$0	\$7,000
Personnel Relocation	5665	\$0	\$0	\$0	\$0
Staff Training	5670	\$1,000	\$1,000	-\$1,000	\$0
Permanent Residency Fees	5675	\$2,000	\$2,000	-\$2,000	\$0
Equipment Leases	5680	\$7,000	\$7,000	-\$1,500	\$5,500
Telephone & Cable	5685	\$11,200	\$11,200	-\$7,700	\$3,500
Transportation (moved from Youth)	TBD	\$1,000	\$1,000	\$1,000	\$2,000
Total		\$57,950	\$57,950	-\$2,350	\$55,600
Facility Care & Maintenance					
Property Taxes	5775	\$0	\$0	\$0	\$0
Insurance	5778	\$27,000	\$27,000	\$1,500	\$28,500
Utilities	5780	\$65,000	\$65,000	\$0	\$65,000
Repairs & Maintenance	5785	\$38,000	\$38,000	\$4,000	\$42,000
Landscaping	5790	\$10,000	\$20,000	-\$10,000	\$10,000
Total		\$140,000	\$150,000	-\$4,500	\$145,500
Building Replacement					
Building Replacement Fund	5735	\$30,481	\$30,500	-\$20,500	\$10,000
Total		\$30,481	\$30,500	-\$20,500	\$10,000

		Approved Budget 2017	Approved Budget 2018	Change from 2018 Budget	Budget 2019
Description	Account				
Salaries & Benefits					
Salaries	5005	\$723,798	\$722,014	-\$95,968	\$626,046
Contracts	5006	\$12,000	\$19,375	-\$19,375	\$0
Employment Insurance	5010	\$14,505	\$14,272	-\$1,511	\$12,761
Canada Pension Plan	5015	\$25,233	\$24,930	-\$1,350	\$23,580
Workers Compensation	5020	\$1,615	\$1,678	-\$432	\$1,246
Other Benefits	5025	\$3,375	\$19,868	-\$16,268	\$3,600
Automobile Allowance	5030	\$24,000	\$18,000	\$0	\$18,000
RRSP	5035	\$22,874	\$22,224	\$3,898	\$26,122
BC Medical	5040	\$11,028	\$8,100	-\$1,050	\$7,050
Group Insurance	5045	\$46,717	\$53,738	\$4,930	\$58,668
Total		\$885,145	\$904,199	-\$127,126	\$777,073
FEBPAC 2016					
FEBPAC 2016	5745	\$37,594	\$37,594	-\$22,594	\$15,000
Total		\$37,594	\$37,594	-\$22,594	\$15,000

Description	Account	Approved Budget 2017	Approved Budget 2018	Change from 2018 Budget	Budget 2019
First Steps Revenues					
Fees	4110	\$65,120	\$68,000	\$660	\$68,660
Total		\$65,120	\$68,000	\$660	\$68,660
First Step Fees					
Salaries	5805	\$46,569	\$44,965	\$9,250	\$54,215
Canada Pension Plan	5810	\$2,035	\$1,841	\$362	\$2,203
Employment Insurance	5815	\$1,266	\$845	\$539	\$1,384
Group Insurance	5820	\$4,900	\$4,902	-\$4,902	\$0
BC Medical	5822	\$0	\$0	\$0	\$0
Workers Compensation	5825	\$115	\$108	\$9	\$117
RRSP	5827	\$1,542	\$1,472	-\$514	\$958
Administrative Expenses	5830	\$650	\$150	\$50	\$200
Benefits for Second Teacher	5835	\$0	\$5,000	-\$5,000	\$0
Premises Expenses	5840	\$5,000	\$5,000	-\$3,800	\$1,200
Equipment & Supplies	5845	\$2,903	\$2,903	-\$653	\$2,250
First Steps Marketing	5842	\$0	\$1,000	\$1,000	\$2,000
Total		\$64,980	\$68,186	-\$3,659	\$64,527
Total Expenses					
		\$1,448,050	\$1,502,879	-\$248,242	\$1,254,637
Total Income					
		\$1,373,429	\$1,494,600	-\$217,940	\$1,276,660
Projected shortfall					
		-\$74,621	-\$8,279	\$30,302	\$22,023